

Sant Gadge Baba Amravati University, Amravati

B. Sc. – Part- I Semester - I as per NEP 2020

ABILITY ENHANCEMENT COURSE [AEC]

ENGLISH COMMUNICATION SKILLS - I

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Exam Duration	Max Marks
4.5	I	125201	English Communication Skills - I	1	15	1 Hr	15

Course Objectives	<ul style="list-style-type: none"> To make undergraduate students proficient in everyday communication skills using English language. To provide them with a solid understanding of the process of interpersonal communication. 	
Course Outcomes	<p><i>By the end of this course, students will be able to:</i></p> <ul style="list-style-type: none"> Show moderate ability to listen to and understand real and recorded conversations and audios in English. Prepare and compose variety of texts in English for different purposes. Prepare and develop a conversation with others. Assess and argue the process of interpersonal communication along with the barriers therein and overcoming them. 	
UNIT	CONTENTS	HOURS
Unit I: Listening and Speaking Skills	<ul style="list-style-type: none"> Active listening and comprehension and asking probing questions, Barriers to listening. Introducing self and others, Building a conversation Describing events, people, and places etc Seeking and giving permission 	08
Unit II: Reading Skills and Interpersonal Communication	<ul style="list-style-type: none"> Classify, contrast and explain different types of texts, Skimming, Scanning, and taking notes. Evaluate Interpersonal Communication: its types, purposes, and process. Identify Barriers to Effective Communication and how to overcome them. 	07

	<ul style="list-style-type: none"> Decide non-verbal communication: Body language, Paralanguage, signs and images and their role in communication. 	
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*Ability Enhancement Course (AEC) is being an interactive mode through demonstration method, the BoS of Science Languages recommended 2xNo.of Batches of the laboratory for the learning hours.

The above prescribed syllabi course should be conducted in an interactive mode through demonstration, using appropriate tools for the batches of the laboratory.

References:

1. Board of Editors, SGBAU, Magnificence, Orient BlackSwan, Hyderabad
2. Board of Editors, The Communicator, An Anthology for Degree Classes, Orient BlackSwan, Hyderabad
3. J Culpeper and others, English Language: Description, Variation and Context 2nd Edition by Bloomsbury Academic.
4. Kamlesh Sadanand, Susheela Punitha, Spoken English, A Foundation Course Part I & II, Orient Blackswan
5. Madhavi Apte, A Course in English Communication for the Learners of English as a Second Language – PHI Learning.
6. Meenakshi Raman, Sangita Sharma, Technical Communication, Principles and Practice- Oxford University Press, 3rd edition.
7. Michael Swan, 2013, Pratical English Usage, Oxford University Press, New Delhi
8. Pradip Raut, 2010, Confident English Grammar, Sir Sahitya Kendra, Nagpur
9. Raymond Murphy, 2013, Intermediate English Grammar, Cambridge University Press, New Delhi
10. Sanjay Kumar and Pushpa Lata, Communication Skills – 2nd edition, Oxford University Press, New Delhi
11. V. Sasikumar, P. Kiranmai Dutta & Geetha Rajeevan, A Course in Listening and Speaking I, Cambridge University Press India Pvt. Ltd.
12. <https://www.teachingenglish.org.uk/>
13. <https://www.britishcouncil.in/programmes/english/teaching-english-india>
14. <https://www.britishcouncil.in/teach/resources-for-teachers>
15. <https://elt.oup.com/>
16. <https://www.cambridgeenglish.org/>

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ABILITY ENHANCEMENT COURSE [AEC]

ENGLISH COMMUNICATION SKILLS - I

Internal Assessment:	Total 10
1) Part A	5
2) Part B	5

Note for Internal Assessment:-

1. Internal assessment the subject teacher shall be the sole examiner.
2. Internal Assessment shall be carried out by the respective course Teacher by choosing any two activities from the following variety of assessment tools / methods : Home assignment/Unit test/Oral Demonstrative Test/Seminar/Field Work/Record Book/ Quiz/Case study, etc.

Sant Gadge Baba Amravti University Amravati

Syllabus for B.Sc. I Semester I as per NEP 2020

ABILITY ENHANCEMENT COURSE [AEC]

ENGLISH COMMUNICATION SKILLS - I

Course Code: 125201

Pattern of Question paper and Distribution of Marks

Maximum Marks: 15

Time: One Hour

Que. 1 A : Students shall have to answer any 4 out of 6 short answer questions based on Unit I to Unit II.

4X2 = 8

Que.2 Students shall have to answer 2 out of 3 long answer questions based on Unit I to Unit II.

3.5X2 =7

Sant Gadge Baba Amravati University, Amravati

B. Sc. – Part- I Semester - II as per NEP 2020

ABILITY ENHANCEMENT COURSE [AEC]

ENGLISH COMMUNICATION SKILLS - II

Level	Semester	Course Code	Course Name	Credits	Teaching Hours	Exam Duration	Max Marks
4.5	II	125202	English Communication Skills - II	1	15	1 Hr	15

Course Objectives	<ul style="list-style-type: none"> • To make undergraduate students proficient in everyday communication skills using English language. • To provide them with a solid understanding of the process of interpersonal communication. 	
Course Outcomes	<p>By the end of this course, the students will be able to:</p> <ul style="list-style-type: none"> • Show moderate ability to listen to and understand real and recorded conversations, discussions, and other audios in English. • Prepare and compose variety of texts in English for different purposes. • Develop spoken English skills for functions like asking questions of different kinds, offering, and asking for help, agreeing and disagreeing etc. • prepare and perform the process and purpose of writing emails and be able to write formal emails. 	
UNIT	CONTENTS	HOURS
Unit I: Listening and Speaking Skills	<ul style="list-style-type: none"> ●Listening to conversations, narrations, broadcasts, and discussions ●Summarising and Paraphrasing ●Correction of Sentences ●Talking about the present, past, future: Explain ideas, experiences, agreements, and disagreements etc 	08
Unit II: Reading	<ul style="list-style-type: none"> ●Arguing For and Against a Proposition ●Building Vocabulary -prefixes, suffixes, root words 	07

and Writing Skills	<ul style="list-style-type: none"> ● Prepare emails for: job applications, inquiry, complaint, feedback. ● Writing on Blogs, Social networking, Internet Journalism 	
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References:

17. Board of Editors, SGBAU, Magnificence, Orient BlackSwan, Hyderabad
18. Board of Editors, The Communicator, An Anthology for Degree Classes, Orient BlackSwan, Hyderabad
19. J Culpeper and others, English Language: Description, Variation and Context 2nd Edition by Bloomsbury Academic.
20. Kamlesh Sadanand, Susheela Punitha, Spoken English, A Foundation Course Part I & II, Orient Blackswan
21. Madhavi Apte, A Course in English Communication for the Learners of English as a Second Language – PHI Learning.
22. Meenakshi Raman, Sangita Sharma, Technical Communication, Principles and Practice- Oxford University Press, 3rd edition.
23. Michael Swan, 2013, Pratical English Usage, Oxford University Press, New Delhi
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27. V. Sasikumar, P. Kiranmai Dutta & Geetha Rajeevan, A Course in Listening and Speaking I, Cambridge University Press India Pvt. Ltd.
28. <https://www.teachingenglish.org.uk/>
29. <https://www.britishcouncil.in/programmes/english/teaching-english-india>
30. <https://www.britishcouncil.in/teach/resources-for-teachers>
31. <https://elt.oup.com/>
32. <https://www.cambridgeenglish.org/>

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ABILITY ENHANCEMENT COURSE [AEC]

ENGLISH COMMUNICATION SKILLS - II

Internal Assessment:

Total 10

The course should be conducted in an interactive mode through demonstration, using appropriate tools.

1) Part A	5
2) Part B	5

Note for Internal Assessment:-

1. Internal assessment the subject teacher shall be the sole examiner.
2. Internal Assessment shall be carried out by the respective course Teacher by choosing any two activities from the following variety of assessment tools / methods : Home assignment/Unit test/Oral Demonstrative Test/Seminar/Field Work/Record Book/ Quiz/Case study, etc.

Sant Gadge Baba Amravati University Amravati

Syllabus for B.Sc. I Semester II as per NEP 2020

ENGLISH COMMUNICATION SKILLS - II

Course Code: 125202

Pattern of Question paper and Distribution of Marks

Maximum Marks: 15

Time: One Hour

Que. 1. Students shall have to answer any 4 out of 6 short answer questions based on Unit I to Unit II. $4 \times 2 = 8$

Que. 2. Students shall have to answer 2 out of 3 long answer questions based on Unit I to Unit II. $3.5 \times 2 = 7$